**MGBC Children’s Ministry Minister Position Announcement**

Mission and Position Overview

The Mt. Gilead Baptist Church (MGBC) is seeking a full time Children’s Minister. This position will provide direction and oversight for the entire MGBC Children’s Ministry (infant – 6th grade). MGBC offers full children’s programming during services on Sunday mornings, Sunday evenings and Wednesday evenings as well as a variety of programs and events throughout the year. The role of the Children’s Minister is to provide leadership, training, support and oversight to all Children’s Ministry children, programs and volunteers as it pertains to the vision and mission strategy of MGBC Dothan.

Essential Functions and Expectations

* Ensure the vision, strategy, & development for all Children’s Ministry environments (infant – 6th grade) fully embrace the mission, vision and values of MGBC
	+ Oversee all programming and ministry related events for children ages infant – 6th grade, including: Sunday mornings, Sunday evenings, Wednesday night, and special events (such as: VBS, Fall Festival, Baby Dedications, Mothers Morning Out, Walk Thru Bethlehem, etc.)
* Demonstrate a professional attitude and work ethic, to include but is not limited to:
	+ Positive and friendly attitude with the families, children, church members and MGBC staff
	+ Strong organizational and leadership skills (is reliable and takes initiative)
	+ Ability to compassionately relate to children and families
	+ Passion to see families grow in their faith together
	+ Effective communication skills (written, verbal and interpersonal)
	+ Professional and appropriate work attire
* Create environments, activities and programming for each age group that facilitates and supports family centric values, discipleship and spiritual growth
* Provide ministry care for children and families within the church including; hospital, new born visits, etc.
* Substitute if needed in children’s classes and programs
* Use appropriate judgment in the areas of discretion, sensitivity and confidentiality
* Recruit and oversee all infant/children volunteers providing leadership, training, and appreciation/encouragement
	+ Facilitate and lead ongoing Children’s Ministry training and meetings when necessary
* Develop and maintain safe, clean, aesthetically pleasing, (kid-friendly) learning environments
* Ensure safety procedures are implemented and enforced (to include check-in procedures, environmental safely plans/procedures, etc.)
* Meet regularly with the Pastor of Discipleship Making to discuss ministry strategy and program effectiveness, to include:
	+ Collaboratively working with each area of ministry within MGBC (to ensure programs are family centric and discipleship focused)
	+ Managing (publishing) the Children’s Ministry Calendar for MGBC families
		- To include de-conflicting Children’s Ministry events with other MGBC Calendar
	+ Managing the Children’s Ministry budget

Experience/Qualifications

* Call to ministry, specifically the ministry of children and families
	+ Active and growing personal relationship with Jesus Christ, evidenced by action, attitude and behavior
	+ Spiritually mature believer, must be approved by Pastor, MGBC Children’s Ministry Search Committee and church elders
* Competency with basic computer software (Excel, Word, Publisher) and social media, and the capacity to learn new software (i.e. Photoshop, Adobe, Website development, etc.)
* Previous experience with direction and administration in either Children’s Ministries or Family Ministries Experience in recruiting, motivating, equipping and scheduling volunteer leaders to minister to children and families, is preferred by not required
	+ Experience in designing and developing children’s ministry programs and activities
* BA or BS degree in education, psychology or divinity (is preferred but not required)

Inquiries

Please send a resume and three current references to:

Mt. Gilead Baptist Church

Attn: Children’s Minister Search Committee

2864 South Brannon Stand Road

Dothan, Alabama 36305

Or, send to debra@mgbcdothan.com

All applicants must:

* Complete and pass background check
* Provide a minimum of 3 personal references (to include 1 pastor/minister reference)

Application Deadline: September 21, 2018